

## January Term 2011

### COURSE SYLLABUS

Department: Pastoral Theology

Course Title: Discerning a Call to Ministry

Course Number: PT575

Credit Hours: 3

**NOTE: class begins Sunday night!!!!**

The Rev. Canon Mary Maggard Hays  
412 Little Street  
Sewickley, PA 15143  
(412) 281-6131 (work - preferred)  
(412) 400-1779 (cell)  
hays@pitanglican.org

#### Class Dates

*Sunday, January 16 – Saturday, January 22, 2011*

#### Class Times

*Sunday 6:30pm – 9:00pm*

*Monday through Friday 9:30am – 5:00pm*

*(No class on Wednesday afternoon)*

*Saturday 9:00am – 5:00pm*

## SYLLABUS

### I. Course Description

This course is especially designed for those who are considering a call to ordained ministry. (However, most of the course content will be useful to those seeking to clarify a call to lay ministry.) Topics discussed will include the Biblical and theological concepts of a call to ministry; the shape of ordained ministry in contemporary contexts; the practice of discernment, and leadership of a community of faith. In addition, students will be given opportunities to analyze their individual gifts, skills and styles of ministry and receive structured feedback from others about their sense of call.

### II. Objectives

Students should be able to:

- Understand biblical and theological concepts of ministry, ordained ministry, call, and discernment.
- Articulate their own sense of call, including the personal gifts, strengths, and experiences which undergird it.
- Delight in the uniqueness of God's people and help others to discover and articulate their own sense of giftedness and call.
- List appropriate "next steps" in order to respond faithfully to their current understanding of God's call on their lives

### III. Course Texts

Required:

- Collected Readings.
- Suzanne Farnham, et. al. *Listening Hearts: Discerning Call in Community* (Morehouse, 1991) 978-0819215635, \$14

HIGHLY Recommended for further reading:

- Richard Bolles, *What Color Is Your Parachute?* (Ten Speed Press, any date in last 15 years) 978-1580089890 \$28.99

NOTE: this book is a classic for those seeking a new vocation or job and a great edition to your bookshelf. Only 1 section is required reading (Unit I), and it can be found in any public library.

Recommended for further reading:

- Henri Nouwen, *In the Name of Jesus*. (Crossroads, 1989)
- Os Guinness, *The Call*. (Word 1998)
- Alice R. Cullman, *Sorting it Out – Discerning God’s Call to Ministry*. (Judson, 1999)
- Dallas Willard, *Hearing God: Developing a Conversational Relationship with God* (Harper San Francisco, 1993)
- Walter K. Bouman and Sue M. Setzer, *What Shall I Say? Discerning God’s Call to Ministry* (Division of Ministry, Evangelical Lutheran Church in America, 1995) 1-800-328-4648. (This book describes a variety of ordained and professional church ministries in the Lutheran Church.)

#### **IV. Important Information Section (on how to begin)**

##### ***1. Register:***

If you have not already, you will need to officially register for the PT575 intensive course. To register please go to [registration.tsm.edu](http://www.tsm.edu/registration) Existing students, enter your username and password, proceed to register. New students please first fill out the Initial Enrollment Form on the left side of this page: <http://www.tsm.edu/Academics.html> The Registrar’s Office will email you your user name, password, and instructions for how to proceed with registration.

##### ***2. Pay Tuition and fees:***

- The tuition for this 3 graduate credit course is \$975 if taken for credit and \$375 if taken as an audit student. You can take this course for credit if you have a bachelor’s degree or audit if you do not.
- There is a course fee that must be paid in addition to the tuition amount for credit and audit students. This fee will cover the cost of the materials and scoring for some of the evaluation instruments.
- If you are coming from out of town for the intensive and have not made your own housing arrangements, Trinity can take care of that for you. When you register please look on the Intensives page here for housing options:  
<http://www.tsm.edu/Academics/Intensives.html>

##### ***3. Receive a Syllabus and Order Your Textbooks:***

Once you register, you will receive a syllabus and access to reading materials that are reserved through Trinity Online (see 4 below) to begin your work for the course. Then please call the Trinity bookstore to order your textbooks at (800) 874-8754 ext. 310, or you may follow the link to Amazon.com on the home page of the Trinity website at [www.tsm.edu](http://www.tsm.edu) .

#### **4. Access Course Documents**

Reserve readings are available through scholar360, Trinity's online course management system. To download and read these texts, log in at <http://scholar360.com/tsm> with your userID and password. (If you have not received your userID for scholar360, contact Jack Walsh at [jwalsh@tsm.edu](mailto:jwalsh@tsm.edu).) After entering the PT575 course, click on the **Course Documents** link. You will find that the readings are organized by units, following the design of the syllabus.

The documents are all pdf files, so you will need the latest version of the free Adobe Acrobat Reader available at <http://www.adobe.com/products/acrobat/readstep2.html>.

#### **5. Begin Working:**

Read through the entire syllabus once before you begin any work. Then go back and start working at Unit #1. This will help you understand what work is ahead of you and help you to plan your schedule accordingly. As an intensive course, it is expected that you complete the bulk of the assignments and material before the class sessions begin. Don't wait until the last minute. Some of the assignments involve conducting personal interviews with clergy and lay persons.

You will want to organize your work by units, so that you can access the assignments easily in class. Make a notebook for the readings and assignments, or make a series of folders in your computer. For the short papers, it is fine to use "bullets," rather than paragraphs.

Although the assignments are self-explanatory, feel free to email Mary ([hays@pitanglican.org](mailto:hays@pitanglican.org)) if you have specific questions.

You will notice that the coursework requires a number of short papers. Please know that these papers are NOT busy work! Putting your thoughts down on paper are crucial to learning this material. Many years of student comments (at the end of the course ☺) have affirmed this. Each assignment has been designed with a purpose; you will get the most out of the course if you work your way, step by step, through them. In addition, our class sessions depend on your having done the assignments. If you haven't – the whole class suffers! These written assignments will help you pull together your thoughts and will prepare you for the final project.

#### **6. Come to the Intensive:**

Make your plans and come to the intensive week in Jan Term (signs on campus will guide you to the correct classroom). See above for specific dates and times. Please DO NOT EXPECT TO LEAVE BEFORE 5:00pm on Saturday. The intensive *is* intense, so please do not plan to take another course or to engage in other mind-demanding activities that week.

## **V. Outline of Assignments.**

**UNIT ONE: Introduction. The Ministry of All Christians.**

1. Read (and reread) the essay “How to Find Your Mission in Life” found in any recent edition of *What Color is Your Parachute?* by Richard Nelson Bolles (pp. 446-61 in 1995’s edition - available in any library or bookstore; it continues to be a yearly best-seller). ***Be ready to answer these questions in class (Monday):***
  - What are the main points that Bolles makes about a person's mission in life (or call)?
  - What questions does his essay raise for you?
  - In what ways have you already thought about and acted upon each of the three missions of life?
  - In what ways could you be more faithful to God in each of these three arenas?
2. Read “A Biblical Vision of the People of God,” by Robert Banks in *Theology, News and Notes* (June, 1990) pp 4-7.
3. Prayerfully read and reflect on the following Scripture passages (and their context). Write a sentence or two describing what each passage says about the task, call or mission of all God's people.

Mark 12:28-34; cf. Matthew 22:34-40  
John 12:34-35 and John 15:12-17  
Matthew 25:14-30; 31-46  
Matthew 28:16-20  
Acts 1:1-11  
Ephesians 4: 1-16  
I Peter (1:3-25) 2:1-12  
II Peter 1:3-11
5. Write a 1-2 page paper entitled *The Ministry of all Christians* summarizing the things you have learned in this lesson and/or gathering your own thoughts on this topic.
6. **BEGIN** to write a spiritual autobiography, tracing God's work in your life and your response to His call. To begin you might want to 'graph' your spiritual pilgrimage, noting high points and low points and significant events or lessons. For some helpful suggestions about how to write a spiritual autobiography see *Spiritual Storytelling: Discovering and Sharing Your Spiritual Autobiography* by Richard Peace (Navpress, 1990), especially pp.41-50 which is included in the reading packet. (Note: the finished autobiography should be about 5-7 pages.) The final version of your autobiography will be part of your final assignment.
7. ***OPTIONAL for EXTRA CREDIT.*** Choose one of the following theologians (or another well-known) and investigate what he or she has said about ministry and/or vocation, particularly as it applies to all Christians.

Calvin  
CS Lewis

Barth  
Hans Kung

Luther  
Augustine

Wesley  
Aquinas

Make a list of the things you learn or gather your thoughts together in a one page brief. Be sure to cite references so the professor can learn, too!

Further Reading:

Douglas J. Shurman. *Vocation – Discerning Our Callings in Life*. (William B. Eerdmans Publishing Co., 2004). Chapter Three: “Theology for Vocation – Religious Affections and Vocation. p. 48-75.

*The Call* by Os Guinness (Word, 1998).

“Vocation”, chapter 8 of *No Man is An Island*, by Thomas Merton.

**UNIT TWO: A Biblical Perspective on Call and Vocation.**

1. Read at least six of the following Biblical passages several times, slowly and reflectively. Jot down your observations and insights as you read. When you have read all six, summarize your observations in a paragraph or two. Be sure to note similarities and differences between the passages.

*From the Old Testament:*

Genesis 12: 1-9	Genesis 28: 10-15	Exodus 2-23 - 4:17
Judges 6	1 Samuel 3:1 - 4:1	Isaiah 6
Jeremiah 1: 4-19		

*From the New Testament:*

Luke 1: 26-38	Mark 1: 16 - 20	Mark 2: 13-17
Mark 3: 13-19	Acts 9: 10-11	Acts 22: 6-21

2. Read "Call in the Bible" in *Called or Collared* by Francis Dewar (SPCK, 1991), pp, 72-86.
3. Read: Douglas J. Shurmann, "The Bible on Vocation," chapter 2 of *Vocation: Discerning our Callings in Life*. (William B. Eerdmans Publishing Company, 2004) p. 17-47.
4. Read: "Prologue: Some Biblical Texts on Calling" in William C. Placher, ed. *Callings – Twenty Centuries of Christian Wisdom on Vocation*. (William B. Eerdmans Publishing Company, 2005) p. 13-20.
5. Make a list of insights and questions raised by assignments #1 and #2.
6. Continue to work on your spiritual autobiography, including any new insights. (The finished product will be required at the end of the course, about 5-7 pages.)
7. **Begin** writing a "Call Paper"; a brief paper describing your own sense of call and vocation (or your lack thereof!). Be as specific and focused as possible, both in terms of what your call **is** and what it **is not** (both of these are part of discernment). What experiences and/or people have been used by God to shape and direct you to this focus? What question(s) about your call would you like God to answer? You will "complete" this in the next unit. (Finished papers should probably be in the 2-3 page range.)

Further Reading: Camilla Burns, "The Call of Creation," in *Revisiting the Idea of Vocation*. (Catholic University of America Press, 2004) pp. 24-40.

**UNIT THREE: Discovering Gifts and Skills for Ministry.**

1. Complete the "Gifts Packet" (you may postpone transferring your 'top ten' to newsprint to the beginning of class, but do not postpone doing these exercises!)
2. You may want to make changes or additions to your spiritual autobiography as a result of this exercise.

Further Reading:

Several Sections of *Parachute* are helpful additions to these sessions.

“Spiritual Gifts in Christian Tradition,” chapter 2 of *Discerning Your Spiritual Gifts* by Lloyd Edwards. (Cowley, 1988) pp. 15-34.

**UNIT FOUR:           The Framework of God's Call.**

1. Read the articles from *Weavings*, XI, 3, listed below. Write a paragraph or two describing what these authors say about God's call and the ways in which their experiences are similar to or different from yours.

Elaine M. Prevallet, S.L., "Minding the Call" p. 6-14

Parker J. Palmer, "On Minding your Call - When No One Is Calling," pp. 16-22.

Dolores R. Leckey, "Pursuing Paths of Grace," pp. 23 - 30.

2. Interview 2 or 3 people (at least one of them should NOT be ordained) who has a clear sense of personal call or vocation. Prepare for your conversation by making a list of questions you have about determining a call (your own or someone else's). Use these questions to frame your conversation. (*For example, you might ask: how did you know that this was what you were called to? Did you have doubts about your sense of call and how did you deal with them? Will you ever do something else? If so, how will you decide when and what, particularly because you were called to do what you are doing now?*)
3. Read: "Introduction" in *Callings – Twenty Centuries of Christian Wisdom on Vocation*. ed. William C. Placher (Eerdmans, 2005).
4. In light of these readings and interviews, **finish** writing your "Call Paper," a brief paper describing your call. As described in Unit II, the paper should be as specific and focused as possible, both in terms of what your call **is** and what it **is not** (both of these are part of discernment). Do not force yourself to have a clearer sense of call than you do at this time. Papers should probably be in the 2-3 page range.

**UNIT FIVE: Ordination and other Ministry in the Church.**

1. Read Chapter Two, "The Call to Ministry," in *Leadership Handbooks of Practical Theology, Volume III: Leadership and Administration*. (Baker, 1994) pp. 13-24.
2. Read Chapter Four, "The Leader's Call," in *Leading the Congregation* by Norman Shawchuck and Roger Heuser (Abingdon, 1993). pp. 59-67.
3. Read Chapter 4, "Toward the Biblical View of Call" by John Polhill in *Preparing for Christian Ministry: An Evangelical View* edited by David P. Gushee & Walker Jackson (Baker, 1996).
4. Read Chapter Six, "To the Church, with Love," in *Called or Collared* by Francis Dewar (SPCK, 1991). pp. 87-111.
5. Read *Book of Common Prayer*, pp. 510-55, 855-6. Make a list of the things these pages reveal about an Episcopal view of ordained ministry.
6. Interview *at least 2* ordained persons about their understanding and experience of ordained ministry. Ask questions such as:
  - What is your biblical or theological understanding of ordination?
  - What gifts and/or skills are necessary for effective ordained ministry?
  - How did you decide to become ordained?
  - What things are different for you because you are ordained?
  - What are the benefits of being ordained in carrying out your call or exercising your gifts? What are the disabilities or hindrances?
  - What struggles and joys have you faced as an ordained person?
7. Interview at least 2 lay persons about both their own ministries and about their understanding of *ordained* ministry.
8. Write a one page reflection paper on your conversations from #6 and #7. In your paper, be sure to talk about:
  - i. how these interviews fit or did not fit your understanding of ordained ministry.
  - ii. in what ways your set of gifts, skills and experiences were similar to or different from theirs, and
  - iii. what questions or insights were raised for you about your own sense of call.
9. Outline your *working theology of ordination*. Bring it to class, **along with a list of questions raised by these assignments**. (A *working* theology means that you haven't finished figuring it out yet, but that this outline includes the important pieces that – at least at this point in your thinking – must be included in any finished product.)

Further Reading:

Walter K. Bouman and Sue M. Setzer, *What Shall I Say? Discerning God's Call to Ministry*. (Division of Ministry, Evangelical Lutheran Church in America, 1995) 1-800-328-4648. (This book describes a variety of ordained and professional church ministries in the Lutheran Church.)

Charles P. Price and Louis Weil, Liturgy for Living . Chapter 19, "Episcopal Services". New York Seabury 1979.

Mary Hays. "An Outline of Biblical and Theological Concepts of Ministry and Vocation in the Episcopal Church".

**UNIT SIX: Leadership in the Christian community.**

1. Spend some time reflecting on what you have learned so far about ordained ministry and about your own set of gifts, skills. How do these insights clarify (or complicate) your sense of call. **Note: it is easy to skip this reflection time. Don't!**
2. Trace how two of the following leaders exercised leadership of a community according to the Biblical record. (Choose one person from **group a** and one from **group b**.) List some of your insights and bring them to class.
  - a. David, Peter, Paul.
  - b. Deborah, Miriam, Barnabas, Saul (the king).
3. Read: Chapter Four, "Among His People," in *Power to Follow, Grace to Lead* by David L. McKenna (Word, 1989). pp.41-51.
4. Read *In the Name of Jesus* by Henri Nouwen, especially Chapter II, "From Popularity to Ministry," (Crossroads, 1989). pp. 35-51.
5. Read: Chapter Six, "What's Your Story?," in *A Church For the 21st Century* by Leith Anderson (Bethany, 1992). pp. 101-124.
6. Fill out How Do You Lead?, an instrument designed by Kevin Martin. Be sure to score it.
7. Read Hybels, Bill "Finding Your Leadership Style", *Leadership Journal*, Winter '88, pp 84-89.
8. Write a short paper (3-5 pp) called "A Parish and Its Leader." The paper should briefly describe a parish (or other community of faith) of which you have been a part. It should also describe the leader of the parish. Include answers to these questions in your analysis:
  - In what ways did (or does) the leader's style, gifts or priorities reflect or not reflect an understanding of this particular group of people?
  - In what ways is this parish responsive and/or not responsive to the leader's style or practice of leadership?
  - What questions or insights does this analysis raise for you, particularly as you consider your own gifts and style of leadership?As appropriate, include insights from the reading assignments or from previous lessons in this paper.

James M Kouzes and Barry Z. Posner, The Leadership Challenge.  
(Jossey-Bass,)

Hersey and Blanchard, Management of Organizational Behavior, 8<sup>th</sup> ed.  
(Prentice-Hall, 1988) Chapter 8 “Situational Leadership”, pp. 169-202. (Not  
included in packet due to copyright restrictions)

**UNIT SEVEN:      Discerning a Call.**

1. Read *Listening Hearts* by Suzanne Farnham et. al. (Morehouse, 1991).
2. Read and reflect on article on Christian Discernment by Jane Maggard.
3. Read and reflect on the following passages. What do they each say about discernment?

I Samuel 3:1 - 4:1

Psalms 81

Romans 12:1-2

1 John 4, esp. vs. 1-6

Acts 10: 9-23; see also Acts 8:29, 11:12, 13:2, 20:23, 21:11 (and their contexts).

4. Summarize your insights on discernment from the above three assignments. (1 page).

**Do EITHER 5. OR 6:** *Note. The results of either 5 or 6 must be included in the Final paper*

5. *If you have not been part of a parish discernment process:* Give a copy of the paper you wrote describing your sense of call (Lesson IV) to at least 3 people who know you well in different contexts. (At least one should be someone who is not a relative or a member of your church. In addition, try to choose people with different personalities and different kinds of relationships to you.) Ask them for feedback: Do they think that your sense of call resonates with their knowledge of you, your personality and your gifts? Why or why not? Spend some time reflecting on their responses and write a 2-4 page paper summarizing your thoughts about what God might be saying to you through their comments. If possible, use the insights and structure suggested by *Listening Hearts* for this assignment, asking your readers to meet together with you.
6. *If you were a part of a parish discernment committee process:* reread the written work you did for the committee and review the committee's response (both written and oral). Spend some time reflecting on the things they said, both positive and negative about your sense of call and their sense of your *fit* with that call. Write a 2-4 page paper summarizing your thoughts about what God might be saying to you through this committee.

#### Further Reading

Dallas Willard, *In Search of Guidance*. (Harper: San Francisco, 1993)

Prayerful Decision Making," chapter 8 in *Inviting the Mystic, Supporting the Prophet: An Introduction to Spiritual Direction* By Katherine Marie Dyckman S.N.J.M. and L. Patrick Carroll S.J. pp. 70-76

“Discerning God’s Call to Ministry,” chapter 3 in *Sorting it Out – Discerning God’s Call to Ministry* by Alice R. Cullman (Judson Press, 1999)

**UNIT EIGHT: Integrating Insights.**

**NOTE: This unit cannot be completed before the intensive class.**

Design a *Picture Profile*. A *picture profile* is an integrated, creative visual and written description of yourself and your ministry call, based on the work you have done in the class. It should include your sense of call, your strengths and barriers, as well as other insights. It is probably not possible to do before midway through the class. (Examples and further description will be given in class.) Here's how best to approach this assignment:

1. Read over the entire notebook you have assembled, listing insights about ministry and about yourself as you read.
2. Spend some time praying about these insights, asking for God's guidance.
3. Ask God for an image or organizing concept or Bible passage for your profile.
2. Bring the results of your work to class in some kind of creative visual and verbal form.

Further Reading

Stephen Covey, *Seven Habits of Highly Effective People*.  
New York et al. Simon and Schuster, 1989.

Alan Lakein, *How to Get Control of Your Time and Life*.

### **Final Project: Due February 11, 2010**

Your final project should integrate everything you have been learning about call, ministry, discernment, the Church and yourself. It should include:

Part I: Your **Biblical** and **theological** understanding of ministry, call, ordained ministry (if applicable) and gifts. **THIS IS VERY IMPORTANT.** Be sure to give scripture references and/or examples, particularly if you have said "Scripture makes it clear that..."

Part II: A description of your own sense of call and how it fits into (or flows out of) your theological understanding. Be as specific as possible. Some discussion of the kind of community you may be called to serve may be appropriate here. If ordination fits into this, you should explain why and how, but do not make ordination the primary focus of your sense of call. (Ordination is a means, not an end.) You might want to reread Bolles' third stage to prepare for writing this section. See if you can write your own "pithy phrase" or personal mission statement. Your immediate sense of call should come out of or extend a lifetime call or theme. Stephen Covey's book *Seven Habits of Highly Effective People*, on reserve, has a section on personal mission statements which may help you.

Part II should also include a description of your strengths and barriers, particularly those recognized by others. This section should also include your response to a discernment committee's insights (**completed in Unit VII**). Discuss your leadership style, your personal profile pattern (DiSC), as well as the strengths and skills you discovered (rediscovered?) during Lesson III. (I am not as interested in your describing each instrument and explaining each insight as I am interested in important insights that seem to be backed up by the instruments. Have the instruments reminded you of a particular trait, skill, passion, experience that God might want to use?) Are there types of communities where your leadership skills would be especially appreciated? Are there groups of people that it is hard for you to minister to? Does your present context draw on your God-given personality and strengths?

Part III: A plan for developing your strengths and minimizing the ill effects of your barriers, particularly in light of your specific sense of call, to maximize your effectiveness in serving God.

NOTE: This project is HARD WORK, but try to make it fun as well. Play with it to make it uniquely yours. Lesson XII should help focus some of this.

#### **What I am looking for:**

- Clarity
- Theological and biblical insights integrated with personal application.
- Appropriate citations of Biblical passages and references to the reading or other sources. (for example, don't just say "Bolles says...")
- Accurate appraisal of yourself including *evidence* for your assertions (for example, the comments of others or past accomplishments in related areas).
- Demonstration that you understand your barriers and have considered how they could undermine God's work in you.
- *Evidence that you have taken this class :-)*

**PLEASE HAND IN YOUR SPIRITUAL AUTOBIOGRAPHY AND YOUR "TOP TEN" CHART WITH YOUR FINAL PROJECT.**

**ASSIGNED AND RECOMMENDED READINGS**

PT 225 Discerning a Call to Ministry  
June Term 2007

In the order they appear in the Assignment for each unit  
Starred readings are required.

**UNIT ONE:**

\*Bolles, Richard. "How to Find Your Mission in Life." What Color is Your Parachute? A Practical Manual for Job Hunters & Career Changers. Berkley: Ten Speed Press, 1995. 446-461.

\*Banks, Robert. "A Biblical Vision of the People of God." *Theology, News and Notes* (June 1990): 4-7. (Digital copies available on Blackboard).

Peace, Richard. "The Content of a Spiritual Autobiography" and "The Process of Writing a Spiritual Autobiography." Spiritual Storytelling: Discovering and Sharing. Colorado Springs: Navpress. 1996. 41-58. (Digital copies available on Blackboard).

Schurman, Douglas. "Vocation -- Discovering Our Callings in Life." Theology for Vocation: Religious Affections and Vocation. Grand Rapids: Eerdmans, 2004. 48-75. (Digital copies available on Blackboard).

Guinness, Os. The Call: Finding and Fulfilling the Central Mission of Your Life. Tennessee: Word, 1998.

Merton, Thomas. "Vocation." No Man is An Island. New York: Image Books, 1967. 106-128. (Digital copies available on Blackboard).

**UNIT TWO:**

\*Dewar, Francis. "Call in the Bible." Called or Collared? An Alternative Approach to Vocation. London: SPCK, 1991. 72-86. (Digital copies available on Blackboard).

\*Schurman, Douglas. "The Bible on Vocation." Theology for Vocation: Religious Affections and Vocation. Grand Rapids: Eerdmans, 2004. 17-47. (Digital copies available on Blackboard).

\*Placher, William. "Prologue: Some Biblical Texts on Calling" Callings-Twenty Centuries of Christian Wisdom on Vocation. Grand Rapids: Eerdmans, 2005. 13-20. (Digital copies available on Blackboard).

Burns, Camilla. "The Call of Creation." Revisiting the Idea of Vocation. Washington, D.C: Catholic University of America Press, 2004. 22-40. (Digital copies available on Blackboard).

**UNIT THREE:**

Bolles, Richard. What Color is Your Parachute? A Practical Manual for Job Hunters & Career Changers. Berkley: Ten Speed Press, 1997.

Edwards, Lloyd. "Spiritual Gifts in Christian Tradition." Discerning Your Spiritual Gifts. Cambridge: Cowley, 1988. 15-34. (Digital copies available on Blackboard).

**UNIT FOUR:**

\*Prevalett, Elaine. "Minding the Call." *Weavings* XI(3, 1996): 6-14. (Digital copies available on Blackboard).

\*Palmer, Parker. "On Minding Your Call - When No One is Calling." *Weavings* XI(3, 1996): 16-22. (Digital copies available on Blackboard).

\*Leckey, Dolores. "Pursuing Paths of Grace." *Weavings* XI(3, 1996): 23-30. (Digital copies available on Blackboard).

\*Placher, William. Callings-Twenty Centuries of Christian Wisdom on Vocation Grand Rapids: Eerdmans, 2005. 1-11. (Digital copies available on Blackboard).

**UNIT FIVE:**

\*Berkley, James. "The Call to Ministry." Leadership Handbooks of Practical Theology (Vol. III) Leadership and Administration. Grand Rapids: Baker, 1994. 13-24. (Digital copies available on Blackboard).

\*Shawchuck, Norman. and Heuser, Roger. "The Leaders Call." Leading the Congregation: Caring for Yourself While Serving Others. Nashville: Abingdon, 1993. 59-67. (Digital copies available on Blackboard).

\*Polhill, John. "Toward the Biblical View of Call" Preparing for Christian Ministry An Evangelical View. Eds. David Gusher and Walter Jackson Grand Rapids: Baker, 1996. 67-79. (Digital copies available on Blackboard).

\*Dewar, Francis. "To The Church With Love." Called or Collared? An Alternative Approach to Vocation. London: SPCK, 1991. 87-111. (Digital copies available on Blackboard).

\*\_\_\_\_\_. The Book of Common Prayer, pp 510-555, 855-856. (Digital copies available on Blackboard).

Hays, Mary "An Outline of the Biblical Theological Concept of Ministry and Vocation in the Episcopal Church" chapter of *Dissertation 2000*. (Digital copies available on Blackboard).

Busse, Madelyn (Ed), Boman, Walter K.(Ed) et al. What Shall I Say?: Discerning God's Call to Ministry. Augsburg: ECLA, 1995.

Price, Charles P. and Weil, Louis. "Episcopal Services." Liturgy for Living. New York: Seabury, 1979. (Digital copies available on Blackboard).

**UNIT SIX:**

\*McKenna, David L. "Among His People" Power to Follow, Grace to Lead: Strategy for the Future of Christian Leadership. Dallas: Word, 1989. 41-55. (Digital copies available on Blackboard).

\*Nouwen, Henri "From Popularity to Ministry." In the Name of Jesus: Reflections on Christian Leadership. New York: Crossroads, 1989. 35-51. (Digital copies available on Blackboard).

\*Anderson, Leith. "What's Your Story?" A Church for the 21<sup>st</sup> Century. New York: Minneapolis: Bethany, 1992. 101-124. (Digital copies available on Blackboard).

\*Hybels, Bill. "Finding Your Leadership Style." *Leadership Journal* (Winter 88): 84-89. (Digital copies available on Blackboard).

Kouzes, James and Posner, Barry. The Leadership Challenge. San Francisco: Jossey-Bass, 1987.

Hersey and Blanchard "Situational Leadership." Management of Organizational Behavior. Englewood Cliffs: Prentice Hall, 1998. 169-202.

**UNIT SEVEN:**

\*Farnham, S. et al. Listening Hearts: Discerning a Call in Community. Harrisburg: Morehouse, 1991.

\*Maggard, Jane R. "What Makes Discernment Christian?" Unpublished Paper, 2005. (Digital copies available on Blackboard).

Willard, Dallas. In Search of Guidance. San Francisco: Harper, 1993.

Dyckman, Katherine M. and Carroll, P. "Prayerful Decision Making." Inviting the Mystic, Supporting the Prophet: An Introduction to Spiritual Direction. New York: Paulist Press, 1981. 70-76. (Digital copies available on Blackboard).

Cullinan, Alice R. "Discerning a Call to Ministry." Sorting it Out: Discerning a Call to Ministry. Valley Forge: Judson Press, 1999. (Digital copies available on Blackboard).

**UNIT EIGHT:**

Covey, Stephen. Seven Habits of Highly Effective People. New York: Simon and Schuster, 1989.

Lakein, Alan. How to Get Control of Your Time and Life. New York: Penguin, 1974.