Doctor of Ministry - Incomplete Form

Student: ____________________________________________________  Date: ________________

Email address: _________________________________________________

Course Taking “Incomplete” for:

Course # ____________ Course Title _____________________________________________________

Term course was taught ___________________________________________

Course Professor ________________________________________________

Original Coursework Due Date _________________________________

Extended Coursework Due Date _______________________________ (add 30 days)

Student’s Signature _____________________________________________ Date ________________

Dean’s Signature _______________________________________________ Date ________________

*** Complete this form and return it to:
  Registrar’s Office
  Trinity School for Ministry
  311 Eleventh St.
  Ambridge, PA 15003

*** Be sure to include the fee of $200.00 per course payable to TSM. The Incomplete Form is not valid unless accompanied by the fee.

*** Take special note that this Incomplete Form grants a 30 day extension for submitting post-seminar course work. It is a unique opportunity. No other extensions will be granted.

*** The work, when submitted, must be post-marked no later than the “Extended Course Work Due Date” indicated above.